

# RENTAL INFORMATION PACKAGE

## Diefenbunker: Canada's Cold War Museum

2024–2025

### INTRODUCTION

The Diefenbunker is Canada's most significant surviving Cold War artifact – it is an impressive four-storey underground facility that operated as the country's central communications headquarters during the Cold War, ready at any moment in case of a nuclear attack. Today, it is a one-of-a-kind museum and national historic site located in Canada's capital, preserving our history and telling stories of national and international importance.

Descend into history and immerse yourself in stories and artifacts from the past. We offer one-of-a-kind exhibitions, tours, programs, events, escape rooms, and rental spaces for tourists, students, groups, and businesses.

### FACILITY RENTALS

Are you looking for a unique, out-of-the-box experience for your event? The Diefenbunker has rental spaces that can accommodate groups of up to 150 people for meetings, catered events, weddings, and evening receptions. Let us host your event, 75 feet underground!



## RENTAL SPACES

Please see the table below for a summary of the spaces available for rentals. Rates listed exclude catering and alcohol services, supplementary materials (e.g., A/V, linens), and additional fees (e.g., staffing fees, cleaning fees).

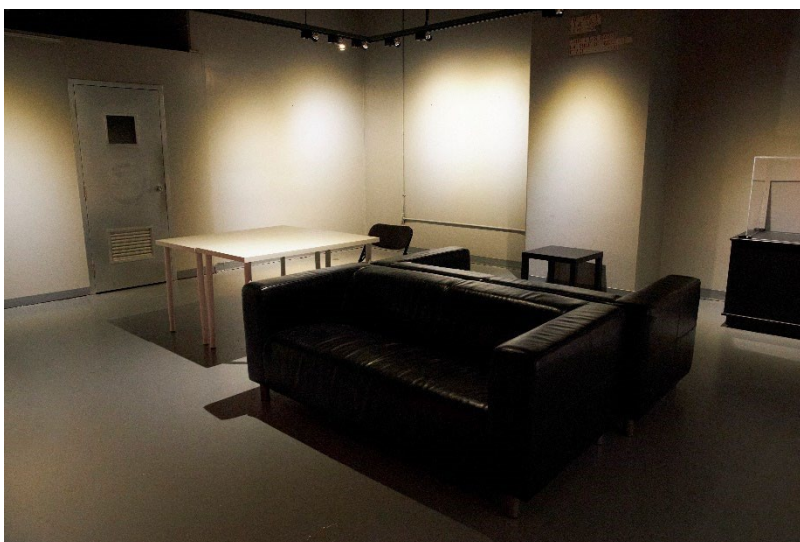
Location	Capacity	Rate	Details
<b>400 Level</b>			
Allard Gallery	20	\$100/hour	
Learning Lab	20	\$100/hour	
<b>300 Level</b>			
War Cabinet Room	25	\$150/hour	Not available Thursday evenings through Sunday evenings.
Federal Warning Centre	20	\$150/hour	Not available Thursday evenings through Sunday evenings.
Conference Room	25	\$110/hour	Not available Thursday evenings through Sunday evenings.
<b>200 Level</b>			
Youth Room	20	\$100/hour	Not available during Spy Camp or Bunker Birthday Parties.
Cafeteria (Daytime)	150	\$160/hour	Applicable from 7:00 a.m. to 4:30 p.m.
Cafeteria (Evening)	150	\$230/hour	Applicable from 4:30 p.m. to 12:00 a.m. for any rental period up to 5 hours long.
Cafeteria (Full Evening)	150	\$1,800	Applicable from 4:30 p.m. to 12:00 a.m. for any rental period between 5 and 8 hours long. Additional hourly rate applies past the 8-hour period.
<b>100 Level</b>			
Bank of Canada Vault (Evening)	60	\$230/hour	Applicable from 4:30 p.m. to 12:00 a.m. for any rental period up to 5 hours long.
Bank of Canada Vault (Full Evening)	60	\$1,500	Applicable from 4:30 p.m. to 12:00 a.m. for any rental period between 5 and 8 hours long. Additional hourly rate applies past the 8-hour period.
<b>Outdoors</b>			
Helipad	200	\$160/hour	Tent rental not included.
<b>All Levels</b>			
Entire Bunker	420	Please email <a href="mailto:reservations@diefenbunker.ca">reservations@diefenbunker.ca</a> for more information.	

## 400 Level

### Allard Gallery

Capacity: 20 | \$100/hour

*Intimate gallery space named for General Jean Victor Allard, Chief of the Defence Staff from 1966 to 1969.*



### Learning Lab

Capacity: 20 | \$100/hour

*Bright and colourful room often used for camps and programs.*



## 300 Level

### War Cabinet Room

Capacity: 25 | \$150/hour

*A room with a powerful presence, where important decisions would have been made by members of the Canadian federal government sitting around the table. Equipped with modern-day projector and SMART board.*



### Federal Warning Centre

Capacity: 20 | \$150/hour

*Personnel in this room would have received information from NORAD and activated Canada's Attack Warning Sirens and Emergency Broadcasting System if necessary. Equipped with a projector screen.*



**Conference Room**

Capacity: 25 | \$110/hour

*Modern meeting space, equipped with a white board and large screen display.*



**200 Level**

**Youth Room**

Capacity: 20 | \$100/hour

*Home to Spy Camp, featuring an original mural that depicts the beautiful Yosemite Falls.*



## Cafeteria

Capacity: 150 | \$160/hour (Daytime) | \$230/hour (Evening, 5 hours or less) | \$1,800 (Full Evening, over 5 hours)

*Immerse yourself in the 60s with the Cafeteria's bright colours and classic serving counter. The Cafeteria would have been open 24 hours a day, serving meals every three hours and providing space for recreation and a "view" of the outside with the mural of Alberta's Bow Valley.*



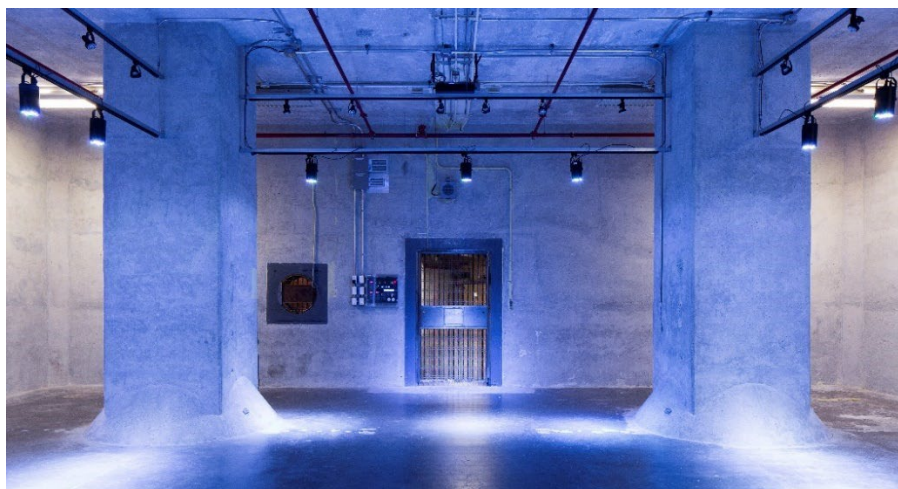
## 100 Level

### Bank of Canada Vault

Capacity: 60 | \$160/hour (Daytime) | \$230/hour (Evening, 5 hours or less) | \$1,500 (Full Evening, over 5 hours)

*\*Please note that this space is colder than the rest of the facility and temperatures cannot be adjusted.*

*Host your guests in this cavernous space in the depths of the Diefenbunker that was designed to hold all of Canada's gold reserve in the event of a nuclear attack. When you enter through the solid stainless-steel door, you are 75 feet underground.*



## Outdoors

### Helipad

Capacity: 200 | \$160/hour

*Spend some time above ground on our Helipad, which was used for a helicopter landing by Prime Minister Pierre Elliott Trudeau during his visit in 1977.*





## All Levels

### Entire Bunker

Capacity: 420\* | \$4,200

*\*Please note that maximum capacity is divided over all four levels. Individual spaces are subject to their own capacity restrictions.*

*Experience Canada's most significant Cold War artifact in its entirety – all its unique spaces and stories seemingly frozen in time.*



## CATERING & ALCOHOL SERVICES

We offer catering services through our preferred local caterers. If you would like to contract your own caterer, we are happy to accommodate, subject to an external catering fee of \$175. Please note for external caterers that the Diefenbunker does not have an active kitchen and all food must arrive pre-cooked. We also have a strict No Open Flames policy.

### Catering Menu

The table below outlines menu offerings with our preferred local caterers. Prices are per person. Minimum of 10 to order. Taxes, delivery, and gratuity not included. Offerings and rates subject to change.

Item	Price	Details
<b>Breakfast</b>		
Continental Breakfast Box	\$21	Includes muffin, pastry, breakfast parfait, season fruit, juice, and cookie. Add a salad cup (market or Caesar) for an additional \$4.
Full Breakfast Box	\$25	Includes choice of bagel sandwich (plain cream cheese, BLT, or salmon), seasonal fruit, juice, and cookie. Add a salad cup (market or Caesar) for an additional \$4.
<b>Lunch</b>		
Regular Lunch Box	\$26	Choice of ham & cheese croissant -OR- Italian sandwich. Includes seasonal fruit, juice, and cookie. Add a salad cup (market or Caesar) for an additional \$4.
Full Lunch Box	\$29	Choice of roast beef on baguette sandwich -OR- chicken Caesar wrap. Includes seasonal fruit, juice, and cookie. Add a salad cup (market or Caesar) for an additional \$4.
<b>Dinner - Individual Bowls</b>		
Smoked Chicken, Sausage, and Shrimp Jambalaya	\$36	Includes chocolate brownie and choice of market -OR- Caesar salad. Upgrade brownie to cheesecake for an additional \$4. Add seasonal soup for an additional \$8.
Bi Bim Bap - Rice Bowl	\$34	Served with vegetables and choice of beef -OR- chicken -OR- tofu, with fried egg on top. Includes chocolate brownie and choice of market -OR- Caesar salad. Upgrade brownie to cheesecake for an additional \$4. Add seasonal soup for an additional \$8.
Fettucine Alfredo with Chicken and Shaved Parmesan	\$34	Includes chocolate brownie and choice of market -OR- Caesar salad. Upgrade brownie to cheesecake for an additional \$4. Add seasonal soup for an additional \$8.

Item	Price	Details
<b>Dinner – Hot Buffet</b>		
Chicken Florentine Au Gratin	\$27	Included roast potato & vegetable side dishes. Add chocolate brownie for \$5. Add a choice of market -OR- Caesar salad for \$5. Add seasonal soup for an additional \$7.
Roast Beef Au Jus	\$29	Included roast potato & vegetable side dishes. Add chocolate brownie for \$5. Add a choice of market -OR- Caesar salad for \$5. Add seasonal soup for an additional \$7.
Chicken Fettuccini Alfredo	\$27	Included roast potato & vegetable side dishes. Add chocolate brownie for \$5. Add a choice of market -OR- Caesar salad for \$5. Add seasonal soup for an additional \$7.

Vegetarian options available upon request. Please indicate any dietary requirements, allergies, and special menu requests and our caterers will do their best to accommodate.

## Alcohol

The Diefenbunker is a licensed facility and can provide open bars or cash bars upon request. Please see the below table for a summary of pricing.

Item	Fee
Beer/Wine (per glass)	\$8
Mixed Beverage – Bar Rail (per glass)	\$10
Mixed Beverage – Premium Cocktail (per glass)	\$12 to \$15
Wine Bottle	\$35 to \$40
Bartending Fee (per bartender)	\$150

You are also welcome to provide your own alcohol, either through our license or through your own Special Occasion Permit, to have our Diefenbunker staff serve for you. All alcohol provided in this manner must be removed from the facility upon conclusion of the rental.

## SUPPLEMENTARY MATERIALS

### A/V Equipment

All rentals have access to the Diefenbunker's available A/V equipment as part of the rental fee, including projectors and a sound system. Please indicate your A/V needs on your application form. The Diefenbunker can provide additional equipment through local suppliers if necessary, subject to a corresponding fee.

## Tables & Seating

The Diefenbunker provides tables, seating, and associated logistical setup for all rentals as part of the rental fee. The Diefenbunker can provide additional tables and seating through local suppliers if necessary, subject to a corresponding fee.

## Linens

The Diefenbunker has several black tablecloths available for rent at the following rates when required for table setup:

Item (Quantity)	Fee (Per Tablecloth)
90" x 132" (2)	\$13.50
120" round (13)	\$14.50
90" x 156" (1)	\$15.50

The Diefenbunker can provide additional styles, colours, and quantities through local suppliers if necessary, subject to a corresponding fee.

## Dinnerware, Glassware & Flatware

The Diefenbunker can provide dinnerware, glassware, and flatware through local suppliers if necessary, subject to a corresponding fee.

## ADDITIONAL FEES

### Music Licensing Fees

For all rentals involving music (live or pre-recorded), the Diefenbunker is required to remit a music licensing fee.

Item	Fee
0-100 people (without dancing)	\$50
0-100 people (with dancing)	\$75
101+ (without dancing)	\$75
101+ (with dancing)	\$100

## Staffing Fees

Staffing fees are applicable during rentals that fall outside of the museum's normal operational hours (after 4:30 p.m.).

Item	Fee
Staffing Fee (per staff member)	\$23/hour
Staffing Fee (per staff member, overtime) (applicable between midnight and 7:00 a.m.)	\$35/hour

## Cleaning Fees

Item	Fee
0-25 people	\$85
26-70 people	\$145
71+ people	\$290

## GROUP TOURS

We are happy to accommodate private guided tours of the Diefenbunker as part of a rental. Please see the below table for rates. Prices below exclude tax. Rates valid until December 31, 2024.

Type	Fee	Cancellation Fee
<b>60-minute Tour</b>		
Adult (18+)	\$16.50	\$8.25
Senior (60+)	\$15.50	\$7.75
Youth (6-17)	\$9.00	\$4.50
Student (18+)	\$11.50	\$5.75
Adult - Military	\$15.00	\$8.50
Senior - Military	\$14.00	\$7.50
After-Hours Fee (after 4:30 p.m.)	\$2/person	N/A

We are happy to provide 90-minute tours upon request for an additional fee.

## ESCAPE ROOMS

The Diefenbunker and Escape Manor have partnered to bring you the world's largest escape room: Escape the Diefenbunker. Challenge yourself and your friends or co-workers to two different escape experiences, each taking place over an entire floor (25,000 square feet!) of an underground Cold War-era bunker. Use logic and teamwork to find clues, solve puzzles, and make it out before the clock counts down.

We offer two different escape experiences that can be accommodated as part of a rental:

- “Covert-Ops” (300 Level)
- “Radioactive” (100 Level)

Escape experiences are coordinated with Escape Manor to ensure availability, at a rate of \$37 per person plus tax. Our usual Escape Room operating hours are Thursday, Friday, Saturday, and Sunday evenings after the museum has closed to the public. Escape experiences booked outside of these hours are charged for a minimum of 12 people. Each Escape Room can accommodate a maximum of 15 participants.

Please note that “Covert-Ops” is not available during regular museum operating hours (Wednesday to Friday 10:00 a.m. to 4:00 p.m.; Saturday and Sunday 10:00 a.m. to 3:00 p.m.), and that when “Covert-Ops” is running, we are unable to access the 300 Level of the museum to provide guided tours or room rentals. Other levels of the museum remain accessible.

## **APPLICATION PROCESS**

Please fill out our [Rental Registration Form](#) and email it to [reservations@diefenbunker.ca](mailto:reservations@diefenbunker.ca) at least two weeks prior to your rental date. Last minute applications are still considered when possible.

For more details, please contact our Reservations and Administrative Coordinator at 613-839-0007 x227. Please note that all applications must be made in writing to be considered.

We look forward to welcoming you underground!